

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHAPPARAL METROPOLITAN DISTRICT HELD OCTOBER 9, 2018

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on October 9, 2018 at 3:00 p.m. at the South Metro Fire Station No 42; 7230 S Parker Rd, Foxfield, CO. The meeting was open to the public.

### ATTENDANCE:

In attendance were Directors:

Gerald Weaver; Vice President  
Thomas Lash; Secretary/Treasurer  
Dan Hartman; Director  
LuAnn Tinkey; Director

Absent was Director Garry Cornish whose absence was excused.

Upon motion duly made, seconded and unanimously carried, Director Weaver chaired the meeting.

Also in attendance were:

Sue Blair and Tanner Munson; Community Resource Services  
Jenn Thomas; Front Range Recreation

### CALL TO ORDER:

Director Weaver noted that a quorum of the Board was present, and called the meeting to order at 3:04 p.m.

### AGENDA:

The agenda was presented as posted; no items were added or deleted.

### PUBLIC COMMENT:

Nothing was presented to the Board.

### PREVIOUS MEETING MINUTES:

Approval of Minutes: The Board of Directors reviewed the minutes of the September 11, 2018 regular meeting. Director Lash moved to approve the minutes as presented. Upon a second by Director Hartman, a vote was taken and the motion carried unanimously.

### POOL REPORT

Jenn Thomas with Front Range Recreation (FRR) attended the meeting. Ms. Thomas distributed the 2018 pool closing report for Board review. FRR is recommending the following:

(1) Installation of a new Intelliflow (with SVRS) motor on the wader pool at a cost of \$2,600 installed. The Board asked what the cost

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would be to repair the Emotron motor in lieu of installing the Intelliflow. Ms. Thomas will report back to the Board.

(2) Consideration of installing an automated chemical control system at an installed cost of \$11,000 for both pools. Discussion ensued regarding the need for such an advanced system and the Board asked for clarification of the following questions: Is there a warranty on the system? What is the lift expectancy? What is the monthly cost of CO2? Ms. Thomas will report back to the Board.

## FINANCIAL AND ADMINISTRATIVE ITEMS:

Payment of Claims: Ms. Blair presented a check register for checks #3518-3531, totaling \$9,788.50. Upon motion duly made and seconded, the claims were approved for payment.

Cash Position & Financial Statements: Ms. Blair reviewed the District's Cash Position adjusted as of October 5, 2018 and Financial Statements for the period dated September 30, 2018 respectively. Upon motion duly made, seconded and unanimously carried, the financial statements and cash position were accepted as presented.

Antenna Lease Payment Report: Ms. Blair reviewed the antenna lease payment report. CRS is still waiting for a response for the \$217 payment from AT&T that was received in January. The Board requested the Ms. Blair draft a letter to AT&T to be sent by the District's attorney.

2019 Draft Budget: Ms. Blair presented the draft 2019 budget to the Board in accordance with statute. A few minor changes were discussed. The public hearing to adopt the budget will be held at the November 13, 2018 meeting of the Board. Director Tinkey questioned the decrease in the ending fund balance from 2016 to 2017. Ms. Blair will pull the details on the balance from the GL and will report back to the Board. The Board requested that Waste Management be contacted for more detailed information on the number of pickups, costs, etc. Ms. Blair will report back to the Board with the information obtained from Waste Management.

## DIRECTOR'S ITEMS:

Discussion Regarding the 2019 Emerald Isle Contract: After discussion, the Board requested that Director Tinkey meet with Emerald Isle representatives to ensure that the scope of services to be provided in 2019 is complete.

Discussion Regarding Replacement of Tennis Court Damaged West Windscreens: Director Tinkey reported that she had researched the cost of the windscreens panels and that the installation is very easy using zip ties. In addition, she did not feel that all panels needed to be replaced. Director Hartman will work with Director Tinkey regarding

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the replacement of the windscreens.

Holiday Lighting Proposal: The Board reviewed proposals from Bright Christmas and Emerald Isle for placement of holiday lighting. Director Lash moved that the Board approve the contract with Bright Christmas. Upon second by Director Hartman, vote was taken and motion carried unanimously. Director Tinkey volunteered to put up the Christmas wreaths at the entrances as she did last year. The Board thanked her for your efforts on behalf of the District.

Discussion of Electrical Issues at the Entrances: Director Hartman volunteered to assist in the efforts to address the electrical issues at the entrances and will touch base with Steve Cooper.

## INFORMATIONAL ITEMS:

Upcoming HOA attendance: Director Lash will be attending in November and will summarize the District's preliminary 2019 budget.

## ADJOURNMENT:

There being no further business to come before the Board, Director Weaver moved to adjourn the meeting. Upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 4:56 p.m.

Respectfully submitted,



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Secretary for the Meeting