

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
CHAPPARAL METROPOLITAN DISTRICT
HELD NOVEMBER 14, 2023**

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on
Tuesday, November 14, 2023, at 3:00 p.m.

<https://us06web.zoom.us/j/86938479596?pwd=WDFIR3pOV0VCZ3JlcjY2SUthdTdRZz09>

Meeting ID: 869 3847 9596 Passcode: 920485 Telephone: 1 720 707 2699

The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Jim Noon, President
Roger Bane, Vice President
Michelle Bates, Treasurer
Jamie DeBrosse, Secretary
Travis Terwilligar, Assistant Secretary

Also in attendance were:

Sue Blair and Rhonda Bilek; Community Resource Services of Colorado, LLC

CALL TO ORDER:

Director Noon noted that a quorum of the Board was present, and called the meeting to order at 3:02 p.m.

AGENDA:

There were no new disclosures. The Board approved the agenda as presented.

PUBLIC COMMENT:

No public comment.

POOL REPORT:

Jennifer Thomas with Front Range Recreation discussed the 2024 contract. Director Noon questioned the possibility of a minimum wage increase and asked if this is incorporated into the 15% contract increase. Should the minimum wage clause be removed? Director Noon will reach out to Jaylene Jones at FRR to discuss the provisions of the contract. Ms. Thomas asked the board to consider the automatic chemical controller system for the baby pool and a new vacuum pool side system. These items were tabled to a future meeting of the Board.

**MEETING
MINUTES:**

Approval of Meeting Minutes: The Board of Directors reviewed the minutes of the October 10, 2023, meeting. Director Bane moved to approve the minutes as presented. Upon second by Director Bates, a vote was taken, and motion carried unanimously.

FINANCIAL MATTERS:

Payment of Claims: Ms. Blair presented the current payment of claims in the amount of \$25,318.20 with auto payments of \$3,603.14 totaling \$28,921.34. Director Bane moved to approve the claims as presented, upon second by Director Terwilligar, vote was taken, and motion carried unanimously.

Cash Position Summary Dated November 9, 2023, and Unaudited Financial Statements for the Period Ended October 31, 2023: Ms. Blair reviewed the cash position and financial statements with the Board and highlighted the items that had increased. Upon motion duly made, seconded, and vote, the Board accepted the unaudited financials.

PUBLIC HEARING

Conduct Public Hering to Adopt 2024 Budget: Ms. Blair noted that publication had been made in accordance with statute, and the Board can proceed to conduct a public hearing to adopt the District's 2024 Budget. Director Noon opened the public hearing. There being no public in attendance, the public hearing was closed.

Ms. Blair reviewed the proposed 2024 budget with the Board. Ms. Blair noted the requested changes and will forward the 2024 revised budget to the Board after the accounting department has updated. Director Bane moved to approve the 2024 budget subject to adjustments made once the final assessed valuation is received, certify mill levies subject to final assessed valuation from the County and to appropriate 2024 expenditures. Upon a second by Director Terwilligar, vote was taken, and motion carried unanimously.

Antenna Lease Payment Report: Ms. Blair reviewed the report with the Board.

EXECUTIVE SESSION:

Director Noon moved to convene into executive session Pursuant to C.R.S. §24-6-402(4)(b) for the purpose of receiving legal advice on an easement matter. Upon motion by Director Bane, second by Director Bates, vote was taken, and the Board entered into executive session at 4:07 p.m. Ms. Bilek Left the meeting.

The Board reconvened into general session at 4:46 p.m.

MANAGEMENT ITEMS:

There were none.

DIRECTOR ITEMS:

Consider Approval of the 2024 (4/1/24 to 10/31/24) Emerald Isle Landscaping Maintenance Contract: Director Bane moved to approve the contract as presented. Upon second by Director Bates, a vote was taken, and motion carried unanimously.

Consider Approval of Recommendations from Cypress Lawn & Tree Care for Deep Root Fertilization for all Spruce Trees: Director Bane moved to

approve the recommendation. Upon second by Director Terwilligar, a vote was taken, and motion carried unanimously.

Director Reports: Director Bane updated the Board on additional for the volunteers for the holiday lighting. Director Noon asked if the wall by the pool was cleaned up. Director Bane informed the Board that the company would not respond to the request, therefore, the balance was not paid and he suggested that a power wash next spring would clean up the wall.

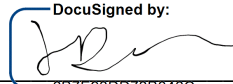
**INFORMATIONAL
ITEMS:**

HOA attendance schedule: Director Terwilligar asked to switch his January scheduled time to attend the 2024 HOA meeting. Director Noon said he would attend the January meeting and Director Terwilligar will attend the March meeting.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

DocuSigned by:


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Secretary for the Meeting